

Idaho State Library
LiLI ADVISORY BOARD MEETING
AGENDA
March 7, 2006 ~ 9:00 am – 4:00 pm

Members and Guests:

Julie Woodford, Burley Public Library	Mary DeWalt, Ada Community Library
Kathy Watson, Marshall Public Library (for Cindy Erickson)	
Ruth Funabiki, Univ of Idaho Law Library	Gloria Ostrander-Dykstra, Boise State University
Edit Szanto, College of Southern Idaho	Joe Reiss, Post Falls Public Library
Sue Niewenhous, Lewis Clark State College	Ron Force, University of Idaho Library
Marcia Beckwith, Boise Public Schools	Ann Joslin, Idaho State Library
Kay Flowers, Idaho State University	Kathleen O'Connor, Washington Idaho Network

ISL Staff:

Gina Persichini, Networking Consultant	Marj Hooper, Associate State Librarian
Sonja Hudson, Grants Officer	
Charlotte Fowles, Electronic Resources Librarian	Jan Wall, Public Library Field Consultant
Erin McCusker, Public Library Field Consultant	Michael Samuelson, Web Design Specialist
Sandy Hetzel, Office Specialist (Recorder)	

Welcome, Housekeeping, Etc.

Gina reviewed the Non-State-Employee Expense Reimbursement Form so members will see a more speedy reimbursement of expenses related to the meeting.

Gina introduced Kathy Watson from Marshall Public Library, who is sitting in the meeting for Cindy Erickson (Soda Springs) who could not attend.

Libraries Linking Idaho – Work Plan

2020 Vision (Marj) – The 2020 Vision is: “Idaho libraries are the nexus of global information, innovative services, and community, enabling us to sustain our history, empower our present, and create our future. The State Library’s Mission is still to assist libraries to build the capacity to better service their clientele.

The LiLI Work Plan (Gina) – There are six main areas of focus in the current LiLI Work Plan: electronic databases, statewide catalog, reciprocal borrowing, interlibrary loan, regional networks, and courier service. Five of those 6 pieces are moving along quite well right now. The services and programs in place will continue to grow, but surely no plan is ever “done” because we are always raising the bar. That is what is being asked now. In light of the 2020 Vision and the future of Idaho libraries, what is down the road for Libraries Linking Idaho? Let’s raise the bar.

Role of Libraries Linking Idaho (LiLI) in the 2020 Vision – Participants brainstormed where LiLI may have a role in helping libraries to achieve the 2020 Vision.

Consensus of Concepts –

- LiLI is a support system for coordinated statewide library services
 - Innovation (the crow's nest) – being responsible for and experimenting with new innovations
 - Cheaper by the dozen – resource sharing, cost sharing, etc.
 - Preservation – physical space and cheaper by the dozen
 - Training/education
 - Communication
 - Partnering/coordinating with other organizations/agencies/programs

Projects & Services Brainstorm – Participants brainstormed potential programs and services for LiLI that will help achieve the 2020 Vision.

Projects & Service Focus – Participants considered all the projects and services listed in the brainstorm and identified areas within which to focus the efforts of LiLI.

- Training people about change, change in focus, how to provide services in a different way
- Focus on the crows nest SPLAT/Crows nest
- A whole bunch of really good statewide services mentioned. I think we might want to pick 1 out of each area such as community, area of service instead of trying to do each of them at once.
- You could have downloadable with the resource sharing concept that would be complementary to the other services. Global information
- EBSCO might be the easiest place to start.
- Preservation and digitization of special collections and newspapers
- Building partnerships
- Enhancing the web-pages – like the addition of a blog, build upon what we already have. Central e-branch everybody in the state.
- Children's services on LiLI – quality product on the Internet, my space.com concept safe for children & teens.
- More than one interface to the web-page for children and teens – LiLI buddies, LiLI bud.
- Hearing other voices from other sectors of our community

Next Steps for the LiLI Work Plan

- Marcia Beckwith, Mary DeWalt, Ruth Funabiki and Gina will work on creating a draft purpose statement and plan for LiLI.
- Kay Flowers volunteered to assist in reviewing the plan when it gets to editing stage.
- All LiLI Advisory Board members agree to review and comment on the Plan virtually between meetings.

State Library and Legislative Update – Ann Joslin

The Joint Finance Appropriation Committee (JFAC) considered the State Library's request for \$333,700 for the LiLI Unlimited program. A motion was made and approved to add \$300,000 in state funds in the Public Schools technology budget for LiLI Unlimited. In that part of the State's budget, there would be a total of \$650,000 for LiLI programs. \$350,000 was already in that budget for the LiLI Databases. A bill has been drafted and will need to be passed by the House and Senate, and then signed by the Governor before the action becomes final.

The effort to educate legislators about LiLI Unlimited was very successful. The online demonstrations during the ILA Legislative breakfast and the JFAC committee meeting were a great help. The Idaho library community is definitely establishing a successful Legislative network.

The State Library's budget was addressed by JFAC earlier on this day. The budget did pass in JFAC, but without any of the other enhancements requested by the State Library.

The bill to change the name of the Idaho State Library to the Idaho Commission for Libraries has passed the House and will now move on to the Senate.

ISL received notification of our LSTA allocation for FY 2006, which will be \$1.215 million. This is an increase over the \$1.150 million received in FY 2005.

We are in the process of applying for funds from the Bill and Melinda Gates Foundation for the PAC HUG program (Public Access Computing Hardware Upgrade Grant). The funds will be used to replace the computers received during the original Partnership Grant program in 2000.

The State Library is partnering in an IMLS grant proposal submitted by the Washington State Library for a train-the-trainer program for school library personnel.

The State Library's storage building is now owned by the Department of Transportation. All the remaining books and journals that were housed there were offered on eBay. We have vacated the storage facility moving any remaining items to our State Street offices.

The State Library is amid a number of planning processes. The Talking Books Service has completed an Action Plan. The plan has been designed to move services under the building capacity model to the local libraries and training them in providing that service to the public. The State Library is also in the process of reviewing the charge in Idaho Statute to maintain State Documents. In addition, the State Library is updating the agency's Strategic Plan in light of the 2020 Vision.

LiLI Databases – Charlotte Fowles

Charlotte provided the group the overview of the RFP process for the new database contract.

A tentative timeline was provided that includes activities for bid submissions, reviews, demonstrations, and implementation.

Previous contracts for the Databases were for 2 years, with 2 one-year options for renewal; a total of 4 years possible. The group was invited to comment on potential 3, 4, and 5-year contract lengths.

Requested that the RFP refer to individual or small groups of libraries to qualify for discounted rates should they wish to enhance their access by adding databases not included in the LiLI contract but available through the same vendor(s).

A request was made that the RFP address delivery/access to the service through personal portable devices.

Charlotte plans to invite at least 50% of the evaluators that participated on the review team during the last RFP process. The evaluation team will include all types of libraries from all geographic areas of the state. The evaluators will be addressing potentially 10-15 different interfaces during the review, so they must be proficient in searching techniques.

E-books - Charlotte Fowles

Charlotte led a short discussion on e-books and how we might improve on what we're doing. The question was raised about redefining the scope of the LiLI Databases to include other materials beyond magazine and newspaper articles.

Discussion:

- What is our definition of on-line databases? Do we revisit our prior definition for LiLI D to broaden the definition to include other materials that are available?
- I think we should expand our definition. We are broadening the definition individually, so the adjustment could save us all some money.
- It's difficult to meet the pricing in individual libraries. Every one wants it, but it's just out of the reach for a small library.
- South Dakota and Illinois have been doing things with e-books statewide. The definition of e-book is reading it off the screen.
- I think you're going to see a revolutionary development in e-books in e-paper or e-ink that will revolutionize e-book in the very near future. E-audio books are hugely popular as Ada Community as well as Burley Public Library. At Burley, the patrons are purchasing their own players to access the books.

Charlotte will write the definition in such a way to potentially include some of those other formats.

Where do e-books fit into libraries delivering resources to users? Would e-books be another LiLI D or would we look to see if we could find other information that we want in other formats. Is the technology/vendor commitment adequate? How would it be funded? Is it time to look at creating a statewide e-book resource?

Discussion

- It would be really great to see if we could get e-books as an add-on, but I wouldn't want to cut into the LiLI Databases in order to get this.
- Audio books are a large part of our circulation.
- Is it worth while trying to find another funding source for the books? I would hate to lose access to the journals while we investigate the e-books.
- It could be once we have the price quotes and there are a number of libraries that sign on. Maybe we could reach outside our state. I would hate to have the periodical databases competing with the e-books.
- This is the next technology and I think we need to look at this stuff and see what's out there. We can build up on the periodicals as the base. We could have a whole host of digital resources.

Statewide Updates

- Universal Borrowing (Kathleen O'Connor, WIN) - The process for UB has been incredibly slow. They have completed testing and will be bringing up the libraries database by database.
- CIN (Joe Reiss, Post Falls Public) – Couer d'Alene Public Library is joining CIN within the next 9 months.
- BSUAlbertson's Library (Gloria Ostrander-Dykstra) – A new director starting at the beginning of May.
- CSI (Edit Szanto) - Received money and will have an information literacy center. They are updating the library science curriculum and putting all the information online this fall and available to library staff who want to take them.
- ALA APA (Kay Flowers) – ALA Allied Professional Association has released information about their Public Library Directors certification program. They are still seeking organizations to provide some of the courses for the certification.
- LCEI (Kathy Watson) – Idaho Falls has removed their records from the shared database and will pay to have the database records cleaned up. The first week of May Dynix will move the LCEI servers from the Idaho Falls Public Library to a local business the consortium will pay to house the servers.
- Lynx Consortium (Mary DeWalt) -- Mountain Home has been invited to join Lynx. They have a wonderful new library building. We're hoping that encourages other libraries to join. Migration to the new Horizon ILS is delayed while the Boise purchasing department works out the contract with Dynix.
- ISU (Kay Flowers) -- The ISU digitization project has been working with South Bannock add images. Fort Hall has been reaching out to them more, and Kay will inquire to see if they want to add to the project.
- Rethinking Resource Sharing initiative (Gina) – Gina has been participating in discussions about the future of resource sharing for libraries. This is an international effort focusing on user needs, interoperability issues, and the cultural/policy issues within libraries. At the most recent meeting, the group drafted a scope for the initiative. The group has been ad hoc in nature and is seeking a parent organization to house the initiative. The discussion in the group is very intent on broadening the scope of resource sharing. An updated white paper will be released shortly.
- E Branch in a box (Michael) – Idaho libraries have experienced a lot of challenges in creating and maintaining a website. We found an open source content management tool called Drupal. We can create web sites pre-loaded with basic content. The software will allow the library staff to log in via the Web and make updates to their site using a web-based interface. Since most of it is coordinated at the template level, it makes updating and maintaining a website easy for libraries. ISL will be introducing the tool at ILA Spring Conferences. The tool will be tested with pilot libraries over the summer. A train-the-trainer event will take place in August, and then regional training for libraries to attend to learn how to create their library website will be held in October/November. Attendees will actually leave the training session with their website created and online. This will meet the needs of libraries with no website or those with a desire to move to an easier way to maintain their websites. IN the future, the program will include training or a tool to assist libraries that already have a website and would like to enhance it to be a true ebranch.

LiLI Unlimited – Gina

A handout was provided with an update of LiLI Unlimited activities since the last meeting.

Ann Joslin already shared about the progress of our funding request. In December, when the library community began contacting their local legislators to tell them about LiLI Unlimited, a few experienced some confusion about the difference between the LiLI Databases and LiLI Unlimited. Upon hearing this, ISL staff immediately regrouped and review the talking points so that it clearly showed the relationship between the two services and

how the LiLI Unlimited Catalog builds upon the success of the Databases by expanding access to books and other materials housed in Idaho's libraries. These new talking points appeared to be clearer and the legislators that were approached during the session have indicated an understanding of the program. While a couple library directors indicated a desire to re-brand the LiLI Unlimited program, now that the requested funds have been added to the State budget specifically under the name LiLI Unlimited we will want to stick with the current name for the service at this time.

Courier Service – Gina

An update on the status of the Request for Information was sent to all LiLI Advisory Board members by email. One company sent some cost estimates that are simply too high for us to realistically consider at this time. The other company said that they would not provide any cost estimates because they did not believe they could do it for any reasonable amount of money. The challenges we face are (1) geography and (2) a lack of any real data showing the volume of materials that may potentially be moving among Idaho libraries (number and weight/size).

Gina recently received an email from another courier company inquiring about getting on the state's vendor list. Gina will follow up with that company.

Regarding next steps, should we collect information about actual volume from Idaho libraries for a set amount of time to identify a baseline?

- Could we do it for southern Idaho and compare it with Oregon with a courier that runs statewide?
- How many items can we mail for the cost of a courier service?
- Are the people who are bidding on this project willing to give us a per item price until we get an idea how much we're dealing with?
- Have we ever taken a bag to USP, FedEx, FedEx Ground, Priority Mail, US Postal, and identified what it would cost to mail?
- If we ran our ILL through UPS to get an average price, putting the materials in a jiffy bag for identifying the cost. Gina will investigate.
- If we could come up with a way to do this for 1 year, we would have the data to use when we reissue an RFP
- The universities would have the money they would use for postage that they would contribute to getting this done.
- UPS or FedEx can track the weight and time to deliver through an account number.
- Investigate cost and time necessary for delivery.
- The Universities will be compiling data for a baseline of what they're looking at right now. The universities will spend time mailing thing back and forth to judge lag time and costs.
- Gina will talk to the commercial carriers UPS, FedEx & DHL.

Next Meeting

Friday, June 16th, 2006